

ADDITIONAL INFORMATION

1. Roster of club members is required at time of premium payment.
2. If a club member belongs to more than one club, they pay only one enrollment fee.
3. If club members leave the club and fail to join another participating club within 30 days, their insurance coverage ceases.
4. If a club leaves an association after being enrolled for the current year, the club will be allowed to function with their same insurance coverage but must deal directly with National Insurance Coordinator on any insurance issues. Any new member added to the club roster must pay the non-affiliated current fee. The following year if the club remains a non-affiliated club, they will do their enrollment through the National Insurance Coordinator.
5. Students (taking lessons for the first time or coming back after an extended absence) in a beginning dance class sponsored by an insured club are covered by insurance at no additional cost to the club. A club must submit a roster with a beginning and ending date for the class. Students will only be covered while attending classes for nine (9) months or dances in relationship to classes such as half-way dances and graduations.
6. The minimum fee for a club is \$45.00; a club must have at least eight (8) members listed on their roster to register for insurance
7. The policy does not cover the caller/cuer and his or her equipment when he or she is calling.
8. An honorary member or caller/cuer member of a club is covered by this policy when attending a dance as a dancer and an enrollment fee has been paid for the honorary member or caller/cuer.
9. Name, street address, city, state and zip code of each facility anticipated to be used during the year will be required when requesting coverage.
10. Approximately 7 days lead-time is required to obtain a certificate of insurance for a particular facility not on the original policy.
11. Notification of event form is necessary if a club dances at a facility which is not their regular dance location. **If a certificate of insurance is not issued for a facility, there is no liability coverage for the facility being used.** A new insurance certificate is only needed if requested by the new facility.
12. Picnics, camp outs, snow trips and other non-dancing activities are not covered by this insurance. Special, one-event accident medical insurance must be separately arranged.
13. Coverage is excluded while dancing at a private residence.
14. The death and dismemberment benefit applies regardless of any other insurance the member may have. Death must result from a covered accident at a bonafide club or organization dancing activity or an accident during the course of group travel (see definition of group travel).
15. Complete the **When, Where, Why and How** accident information form within 48 hours.
16. Claims must be filed, whenever possible, within 20 days from the date of the accident with medical bills attached. **Mail claims to the Federation/Association insurance chairman.**
17. **Any addition to the club roster after the initial enrollment for the current year will require an enrollment fee per dancer.**